



# Minutes

## EXECUTIVE BOARD

September 12, 2023, 4:30-6:00pm

OHHS A171

### 1. Introductions

- a. **Roll** - Mike Fisher, Glenda Jackson, Kevin Boyer, Nicole Bouvion, Erica Schulle, Jen Bryan, Brandie Duda, Christina Hwang, Jo Grunewald, Amber Hagel, Liz Loftus, Jeff Laiblin. Absent: Amber Craven
- b. **August Minutes** - Christina moved and Amber Hagel seconded to approve the minutes as written. Motion passed.
- c. **Approve Agenda** - Christina moved and Jen seconded to approve the agenda as written. Motion passed.

### 2. Expectations

- a. **Conflict of Interest**
- b. **Communications**
- c. **Review of Expectations Sheet**
- d. **Constitution & By-Laws**

3. **August Budget - Kevin Boyer** - We brought in \$9500. Expenses were as expected including scholarships. Expenses were about \$10,000. Accounts are in good standing. Kevin's full report is available at the website.

4. **School Board Report - Glenda Jackson** - The school board meeting is tonight.

5. **Bargaining - Jeff Laiblin** - Jeff will begin the survey creation process soon. He is reaching out to our WEA Uniserv rep. to start and the bargaining team will be involved in the process. We will also bring the survey draft to Exec. Board.

### 6. Discussions/Action

- a. **Conflict of Interest Form** - Please sign and return to Mike if you haven't already done so.
- b. **Proposed Budget** - The group discussed the draft budget. The Rep. Council will have the opportunity to approve it at their first meeting.
- c. **ERM Schedule** - For your information.
- d. **Membership Update**
  - i. **New Member Engagement** - The group discussed introducing new members to OHEA and encouraging them to join.
- e. **Building Reps** - Our building reps for the year.
- f. **Contracts** - Mike has been in touch with HR about signing our contracts for the year.

### 7. Executive Board Reports

PRESIDENT – MIKE FISHER

VICE PRESIDENT – GLENDA JACKSON

SECRETARY – NICOLE BOUVION

TREASURER – KEVIN BOYER

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- a. **NWMS - Jennifer Gorder-Bryan** - Materials were ordered late and it has been difficult to start the year. Special Education staff have been told not to have meetings on Mondays or Tuesdays. Meetings need to be held when they meet the needs of families and the Special Programs department. There are 15 classes over the 30% limit for students with IEP and 504 plans (7.11.6 in the contract). Jen is communicating with the principal to ensure that a personal conversation is initiated with each affected teacher. Not all IEPs were available to gen. ed teachers until a few days after the school year started. The Access program does not have enough para support. Discussion followed.
- b. **OHHS - Erica Schulle** - There are questions about the start up schedule for certificated staff. Discussion followed. How could the week be structured differently to allow for more time in classrooms so that teachers feel prepared?
- c. **OHI - Amber Craven** - Not present.
- d. **2-4 - Brandie Duda** - There were concerns about Open House and having families in classrooms before they were set up. Discussion followed. Buildings determined the structure of their open houses. The group moved on to discussion about elementary having to pack up classrooms over the summer which makes set up in August more time consuming. There is a question about IEP meetings that are held in the morning that are still going on when the school day starts. General ed. teachers need to leave to start class. Discussion followed. Liz and Amber will follow up. There are also concerns about meetings after school that go beyond contractual hours. There is an HVAC concern at CHE.
- e. **ESA - Amber Hagel** - There are caseload concerns for OTs. They have much larger numbers than last year. Workload is an issue. Is a super contract possible? Mike will follow up. Numbers for all ESAs are up this year. There are concerns about counseling needs as well.
- f. **Specialists - Jo Grunewald** - There is a question about the use of flex time at the start and end of the work day. Our contract requires a conversation with the building administrator.
- g. **K-1 - Christina Hwang** - Teachers are concerned about the decision not to purchase Handwriting without Tears this year. Discussion followed. There are questions about the updated iReady curriculum. It requires a lot of copying and prepping of materials by the teacher. Members should start discussions with their building administrators. (7.1 in the contract).
- h. **SPED - Liz Loftus** - There are concerns about caseload and class size. Liz shared the contract language with members. HiH members are concerned about providing services for students outside of HiH. If their planning time is being interrupted, they need to ask their administrators if they are being mandated to use their planning time for other purposes. If they are, then affected members should be compensated. There are concerns at NWMS about the para schedule. Discussion followed. All of these concerns should be shared with building administrators as a start to try and resolve issues.

Meeting adjourned.

## 8. Next Meetings/Events

- a. **Rep Council**
  - i: **Sept 26, Tuesday, 4:30-6:00 pm, OHHS Library**
- b. **Exec Board**
  - i: **Oct 10, Tuesday, 4:30-6:00 pm, OHHS Room A171**
- c. **Contract Maintenance**
  - i: **Oct 3, Tuesday, 4:00-5:30 pm, Superintendent Office**

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