

**APPENDIX 7 Evaluation Report – Certificated Non-Classroom Teachers (TPEP-Exempt)** (Form 3610B)

Evaluation of:

Assignment:

Building or work-site:

Date of Evaluation:

Date(s) and time(s) of observation(s) upon which this evaluation is based:

Short Form       Long Form

Instructions: Write comments after each criteria and indicate “satisfactory” or “unsatisfactory”.

1. Instructional Skill –

Comments:

Performance is:  Satisfactory       Unsatisfactory

2. Classroom Management –

Comments:

Performance is:  Satisfactory       Unsatisfactory

3. Professional Preparation and Scholarship –

Comments:

Performance is:  Satisfactory       Unsatisfactory

4. Effort Toward Improvement When Needed –

Comments:

Performance is:  Satisfactory       Unsatisfactory

5. Handling of Student Discipline –

Comments:

Performance is:  Satisfactory       Unsatisfactory

6. Interest in Teaching Pupils –

Comments:

Performance is:  Satisfactory       Unsatisfactory

7. Knowledge of Subject Matter –

Comments:

Performance is:  Satisfactory       Unsatisfactory

8. Professional Relationships –

Comments:

Performance is:  Satisfactory  Unsatisfactory

Additional comments of reporting administrator:

Employee's comments:

Date of evaluation conference:

Final determination of overall performance is:  Satisfactory  Unsatisfactory

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Reporting Administrator's Signature

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Employee's Signature

My signature means that I have read and discussed this observation report with the reporting administrator.

c. Employee  
Employee's Personnel File

File Ref: 3610B,FPO

9/02  
Revised 9/05  
Revised 6/08  
OHSD 201